

SAMPLE CURRICULUM VITAE

Date:

NAME:

ADDRESS:

DATE & PLACE OF BIRTH:

EDUCATION:

Date	Discipline	Degree	Institution
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POSTDOCTORAL TRAINING (if applicable):

Research Fellowships

Dates	Field of Research	Place	Title (if applicable)
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Internships and Residencies:

Dates	Specialty	Hospital
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LICENSURE AND CERTIFICATION (if applicable):

Date	Type of license or certification
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ACADEMIC APPOINTMENTS (list in chronological order, beginning with most recent):

Dates	Title	Department	Institution
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HOSPITAL APPOINTMENTS (if applicable):

Dates	Title	Hospital
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OTHER ACADEMIC POSITIONS and MAJOR VISITING APPOINTMENTS:

Dates	Title	Department	Institution
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HONORS AND DISTINCTIONS (Year and name of award):

MAJOR PROFESSIONAL SERVICE (e.g. NIH study sections, NSF committees, NAS committees, etc.):

National	Service	Date(s)
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International	Service	Date(s)
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PROFESSIONAL SOCIETIES:

OTHER PUBLIC SERVICE:

DEPARTMENT AND SCHOOL SERVICE:

MAJOR ADMINISTRATIVE RESPONSIBILITIES (Title and place of responsibility):

BUSINESS EXPERIENCE:

EDITORIAL BOARDS:

MAJOR RESEARCH INTERESTS:

RESEARCH SUPPORT (as PI or Co-PI only):

Past Funding (last 10 years):	Year(s)	Funding Source	PI/Co-PI?	Grant Title
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Current Funding:	Year(s)	Funding Source	PI/Co-PI?	Grant Title
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Pending:

INVENTIONS/PATENTS:

TEACHING EXPERIENCE *

Date	Title	Institution	Experience
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*Distinguish among kinds of experience, e.g. course developer, course director, or course participant; lecturer, conference leader, attending physician, surgeon, etc. Also include teaching of doctoral students and thesis supervision in a research setting, other graduate student teaching, teaching of residents in a clinical setting, teaching in continuing education courses, advising responsibilities and leadership roles.

INVITED PRESENTATIONS (e.g., visiting professorship, invited lecture, plenary presentation, seminar) Local, national, or international contributions, listed in chronological order. For each invited presentation, describe the following:

Year(s) given

Type of presentation

Name(s) of organization(s) extending invitation

BIBLIOGRAPHY

A sample of the citation format to be followed is attached.

Instructions:

1. Do not include papers submitted or in preparation unless they have been accepted for publication, in which case list the journal in which they will appear and indicate "in press".
2. Number references consecutively in the order in which they were published.
3. Separate publications by category, in the order shown below.
4. For each reference, provide all authors (in order listed in the reference itself), title, journal, inclusive pages, and year of publication.

Categories:

1. Peer-reviewed publications (reports of original investigations; clinical reports; letters to the editor, clearly indicated as such)
2. Books and monographs (distinguish between authoring and editing books)
3. Evidence of works in progress (e.g. complete articles published in conference proceedings, chapters in books; review articles; editorials, clearly indicated as such)
4. Development and/or publication of educational materials (e.g. teaching cases)
5. Development of major curricular offerings or innovative educational programs at HSPH
6. Non-print materials (film strips, films, videotapes and computer software relevant to appointee's academic field)
7. Published abstracts within the last two years (optional)

SAMPLE CITATIONS

Examples of correct forms of reference are given below.

Journal

1. Standard Journal Article (List all authors)

Ashbaugh DG, Petty TL, Bigelow DB, Harris TM. Continuous positive-pressure breathing (CPPB) in adult respiratory disease syndrome. *J Thorac Cardiovasc Surg* 1969; 57:31-41.

2. Corporate Author

The Committee on Enzymes of the Scandinavian Society for Clinical Chemistry and Clinical Physiology. Recommended method for the determination of gamma-glutamyltransferase in blood. *Scand J Clin Lab Invest.* 1976; 5:224-5.

3. Personal Author(s)

Osler AG, Complement: mechanisms and functions. Englewood Cliffs: Prentice-Hall, 1976.

4. Corporate Author

American Medical Associate Department of Drugs. *AMA drug evaluations.* 3rd ed. Littleton: Publishing Sciences Group, 1977.

5. Editor, Compiler, Chairman as Author

Rhodes AJ, Van Rooyen CE, comps. *Textbook of virology: for students and practitioners of medicine and other health sciences.* 5th ed. Baltimore: Williams & Wilkens, 1968.

6. Chapter in Book

Weinstein L, Swartz MN. Pathogenic properties of invading microorganisms. In: Sodeman WA Jr, Sodeman WA, eds. *Pathologic physiology: mechanisms of disease.* Philadelphia: WB Saunders, 1974:457-72.

7. Agency Publication

National Center for Health Statistics. *Acute conditions: incidence and associated disability, United States July 1968-June 1969.* Rockville, MD: National Center for Health Statistics, 1972. (Vital and health statistics. Series 10: Data from the National Health Survey, no. 69) (DHEW publication no. (HMS)72-1036).